

# TOWN OF ELKTON, VIRGINIA

APPLICATION FOR BUSINESS LICENSE FOR 2023

LICENSE FEE AS CALCULATED OR \$30.00 WHICHEVER IS GREATER

\*10% PENALTY AND 10% ANNUM INTEREST SHALL BE ADDED AFTER JUNE 1st\*

RETURN TO:  
TREASURER'S OFFICE  
173 W Spotswood Avenue  
Elkton, VA 22827

\*PLEASE TYPE OR PRINT\*

**NAME OF APPLICANT:** \_\_\_\_\_

**BUSINESS EMERGENCY CONTACT 1:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**BUSINESS EMERGENCY CONTACT 2:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TRADE NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
(PHYSICAL)  
\_\_\_\_\_  
(MAILING)

**Check One**  
INDIVIDUAL \_\_\_\_\_  
PARTNERSHIP \_\_\_\_\_  
CORPORATION \_\_\_\_\_  
LLC \_\_\_\_\_

**TYPE OF BUSINESS OR PROFESSION:** \_\_\_\_\_ **DATE STARTED:** \_\_\_\_\_

THE INFORMATION FURNISHED BY YOU UPON THIS FORM IS THE BASIS USED IN ASSESSING YOUR BUSINESS LICENSE FEE

	<u>Gross Sales</u>	<u>Fee Calculation (for office use only)</u>
1 COIN OPERATED OR DEVICES IN THE TOWN OF ELKTON, VIRGINIA NUMBER OF MACHINES _____ (A LIST OF MACHINE TYPE LOCATION AND ADDRESS MUST ACCOMPANY)	\$ _____	\$ _____
2 CONTRACTORS (ALL TYPES)	\$ _____	\$ _____
3 FINANCIAL, REAL ESTATE, SHORT TERM RENTALS & OTHER PROFESSIONAL SERVICES	\$ _____	\$ _____
4 REPAIR, PERSONAL, AND BUSINESS SERVICE	\$ _____	\$ _____
5 RETAIL MERCHANTS	\$ _____	\$ _____
6 TELEPHONE, TELEGRAPH, WATER OR HEAT, LIGHT AND POWER COMPANIES	\$ _____	\$ _____
7 WHOLESALE MERCHANTS TOTAL PURCHASES	\$ _____	\$ _____
8 OTHER BUSINESS OR SERVICES SPECIFY TYPE OF BUSINESS: _____	\$ _____	\$ _____

\*IMPORTANT\*

FORM MUST BE COMPLETED IN FULL AND SUBMITTED WITH PROOF OF GROSS RECEIPTS AND A FEDERAL I.D. OR SSN MUST BE FURNISHED BEFORE BUSINESS LICENSE WILL BE ISSUED

I HEREBY SWEAR OR AFFIRM THAT THE ABOVE INFORMATION AS TO GROSS RECEIPTS, SALES AND CONTRACTS IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
SIGNATURE OF APPLICANT                      DATE

\_\_\_\_\_  
ZONING ADMINISTRATOR                      DATE

\_\_\_\_\_  
(FEDERAL I.D. NO. OR SOCIAL SECURITY NO.)

*The above location is zoned for the business that is requested*